



Non-Disclosure of Directory Information

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), Central Carolina Technical College may release directory information without the consent of the student. CCTC designates the student information below as directory information. This information is only released exercising extreme caution, so as not to cause harm to the student.

Directory Information

Name	Phone Number	Honors and Awards Received
Mailing Address	Dates of Enrollment	Degree/Diploma Awarded
Email Address	Program of Study	College-wide ID (CID)
Photographic, video graphic, and electronic images		

Complete the information below if you DO NOT want your directory information released.

Students should consider the effect of a decision to withhold directory information. Once submitted, requests for directory information will be refused. This includes requests for enrollment and degree verifications, publishing of awards received, etc. (Subject to FERPA exceptions).

Your request to withhold directory information will remain in effect until it is revoked in writing.

Form must be turned in to Student Records – Building M200 Room 2210 or by email to records@cctech.edu. If emailed, a government-issued ID must be included.

Name (Please print): _____
First Name MI Last Name

College-wide ID (CID): _____

Signature Date

FOR OFFICIAL USE ONLY

☐ Student identity verified via photo ID by: _____
Faculty/Staff Member

☐ Processed by: _____
Student Records Staff Date