



**Central Carolina Technical College
Area Commission Meeting Minutes**

President's Conference Room
Main Campus

5:30 p.m.

May 15, 2025

MEMBERS PRESENT:

Paul Napper, Chairman
Christopher Lee, Vice Chairman
Bobby Anderson, Secretary
André McBride
Abram Ludd
Willie Mae Muldrow
Robbie Powers
Matthew Prince
Ray Reich
David Sanders
Thoyd Warren

COLLEGE STAFF:

Kevin Pollock, President
Cheryl Allen-Lint, Vice President for Business Affairs
Lisa Bracken, Vice President for Student Affairs
Jason Tisdell, Vice President for Academic Affairs
Diana Reardon, Administrative Assistant to the President

MEMBERS ABSENT:

Meagan Kuhlman

The meeting was held in accordance with the *Freedom of Information Act, Chapter 4, Title 30, Code of Laws of South Carolina*.

1. CALL TO ORDER AND WELCOME – Paul Napper

Upon the establishment of a quorum, Chairman Napper welcomed everyone and called the May 15, 2025, Central Carolina Technical College (CCTC) Area Commission meeting to order at 5:30 p.m.

2. INVOCATION

Ms. Muldrow delivered the invocation.

3. RECOGNITION OF GUESTS – Kevin Pollock

Dr. Pollock introduced Jasmine Todd, Director of Planning and Grants, who was present for the 2025-2030 Strategic Plan and 2025-2026 College Annual Goals discussion.

4. APPROVAL OF MINUTES – Paul Napper

Chairman Napper entertained a motion to **approve** the minutes of the March 20, 2025 Area Commission meeting and April 2, 2025 Special Called Area Commission meeting, as submitted. A **motion** was made by Mr. Reich and **seconded** by Mr. Ludd. There was no further discussion. The minutes were **unanimously approved**.

5. APPROVAL OF CONSENT AGENDA – Paul Napper

5. A. REPORTS AND RECOMMENDATIONS

Chairman Napper entertained a motion to approve, object, or remove for discussion, any of the following items in the Consent Agenda:

5. A. 1. Institutional Advancement Report

5. A. 2. Academic Affairs Report

5. A. 3. Student Affairs Report

Chairman Napper entertained a motion to **approve** the Consent Agenda as submitted. A **motion** was made by Mr. Lee and **seconded** by Mr. Prince. There was no further discussion. The consent agenda was **unanimously approved**.

6. APPROVAL OF 2025-2030 CCTC STRATEGIC PLAN – Kevin Pollock

Dr. Pollock referenced the 2025-2030 CCTC Strategic Plan included in the materials booklet. The strategic plan incorporates feedback from both internal and external community members, including the commission. Ms. Todd explained that the strategic planning process has taken over a year because the goal was to approach it comprehensively and engage as many stakeholders as possible, ensuring a successful path for the next five years. She noted that the plan integrates elements from several other plans already in place across the college, such as the Quality Enhancement Plan (QEP), Academic and Facilities Master Plan, Retention Plan, Strategic Enrollment Management (SEM) Plan, and others. Vice Chairman Lee commended the staff for the high-quality work in completing the plan.

Chairman Napper entertained a motion to **approve** the 2025-2030 CCTC Strategic Plan as submitted. A **motion** was made by Mr. Lee and **seconded** by Mr. Ludd. The affirmative vote was unanimous.

7. APPROVAL OF 2025-2026 COLLEGE ANNUAL GOALS – Kevin Pollock

Dr. Pollock referenced the 2025-2026 College Annual Goals included in the materials booklet. These annual goals align with the 2025–2030 Strategic Plan and are updated each year. They were initially developed by the Executive Leadership Team (ELT) in February and then revised with faculty and staff input. Ms. Todd noted that these goals represent the first step of the first year of the 2025–2030 Strategic Plan. While the strategic plan is broad in scope, the annual goals are more specific. Performance indicators are also being developed for each goal to help assess progress. Ms. Todd added that each goal has aligned strategies included in divisional and departmental Plans of Action (POA). She also mentioned that a summary of the strategies by division could be shared.

Chairman Napper entertained a motion to **approve** the 2025-2026 College Annual Goals as submitted. A **motion** was made by Mr. Reich and **seconded** by Mr. Anderson. The affirmative vote was unanimous.

8. FINANCE UPDATE – Cheryl Allen-Lint

8. A. FINANCIAL STATEMENTS AS OF 4/30/2025

Ms. Allen-Lint referenced the Financial Statement as of 4/30/2025 which was provided in the materials booklet. She noted that revenue from Continuing Education is currently at 90%, compared to last year's percentage of 50%, due to an increase in course offerings. The county allocation stands at

121% because Sumter County owed the college funds from a prior year. The college received \$597,000 from Sumter County to correct that discrepancy. Revenue from auxiliary enterprises is slightly lower than the prior year, primarily due to differences in last year's budget. Miscellaneous revenue is currently at 76%, compared to 107% last year. Despite the lower percentage, the college collected \$58,000 more than the previous year. Current expenditures are at 78% of the annual budget, which is 3% lower than at the same point last year. Remissions and exemptions remain lower due to reduced expenses for dual-enrolled students, as their costs are now covered by the SC Wins Scholarship.

8. B. CASH BALANCES AS OF 4/30/2025

Ms. Allen-Lint referenced the Cash Balances as of 4/30/2025 which was provided in the materials booklet. Ms. Allen-Lint noted that as of April 30th, the balance was \$18.6M, compared to last year's amount of \$17.5M, which is an increase of approximately 6.49%.

8. C. TUITION AND FEES

Ms. Allen-Lint stated that the college has not increased tuition and fees since FY2021. Tuition mitigation has been included in legislation each year, which has prevented the college from raising tuition and fees. However, there is no tuition mitigation in this year's state budget. The state budget uses the 2024 Higher Education Price Index (HEPI) of 3.4% for its 2025-26 projections. The college proposes using the same model, increasing tuition by 3.4%, which would generate approximately \$529,151 in additional revenue. The proposed new base rates are as follows: In-county from \$194 to \$201; Out-county from \$227 to \$235; and Out-state from \$331 to \$342. A new \$35 activity fee is also being proposed, which would generate approximately \$245,000 annually. In addition, a \$25-\$50 lab fee is being proposed for select courses that use consumable supplies, expected to generate around \$195,000 annually. Currently, the college charges students between \$25 and \$50 only for science courses, but not for other courses. The proposed lab fee would be extended to the following programs to help cover the cost of consumable supplies: Automotive, Basic & Advanced Air Conditioning and Heating, Machining & CNC, Mechatronics, Welding, Medical Assisting, Associate Degree Nursing & License Practical Nursing, Surgical Technology, Pharmacy Technician and Early Childhood. Dr. Pollock noted that the college is keeping tuition and fees aligned with the rate of inflation and expressed confidence that there would be no pushback from legislators.

Chairman Napper entertained a motion to **approve** the increase in tuition and fees for FY26 as presented. A **motion** was made by Mr. Reich and **seconded** by Mr. Sanders. The affirmative vote was unanimous.

8. D. FY26 BUDGET

Dr. Pollock shared that this version of the budget is based on the most recent updates from the state, though the state budget has not been finalized yet. There has been some back and forth regarding the raise amount and health insurance increases included in the budget. Dr. Pollock noted that a budget adjustment will probably be needed at a future commission meeting. Ms. Allen-Lint shared that the following items are included in the FY26 budget: 3.4% tuition increase, new activity fee and lab fee added to additional courses, 2% pay increase, HEEPA pay band increase of \$155,000, adjunct faculty compensation increase of \$145,000, four new positions, new Quality Enhancement Plan (QEP) budget and \$15,000 for the presidential search.

Chairman Napper entertained a motion to **approve** the FY26 Budget as presented. A **motion** was made by Mr. Warren and **seconded** by Mr. Prince. The affirmative vote was unanimous.

8. E. FY26 CAPITAL PROJECTS BUDGET

Ms. Allen-Lint referenced the FY26 Capital Projects Budget worksheet included in the materials booklet. She shared the following highlights regarding revenue: no funding was added for the Academic and Student Services building, as that project is wrapping up; there was a decrease in M300 renovations because it previously included funds for the M200 demolition, which has already taken place; and funding was included for the Kershaw campus expansion, Lee County funding, and the Penny for Progress initiative for the Health Sciences Center. Ms. Allen-Lint noted that this list is contingent on the final version of the Academic and Facilities Master Plan, which is expected within the next month or two. Regarding expenditures, Ms. Allen-Lint pointed out that the Maintenance, Renovation and Repair line items have been reduced due to ongoing projects that are expected to be completed this year.

Chairman Napper entertained a motion to **approve** the FY26 Capital Projects Budget as presented. A **motion** was made by Mr. McBride and **seconded** by Mr. Lee. The affirmative vote was unanimous.

8. F. CPIP PROJECTS

Ms. Allen-Lint shared that the college will be submitting its Comprehensive Permanent Improvement Plan (CPIP) this year. The following projects are being submitted for approval: M600 roof and window replacement - \$3M; M600 chiller - \$1M; Health Sciences HVAC and boiler - \$2M; M400 boiler - \$900,000; FE DuBose Center exterior repairs - \$350,000. The college already has the money set aside for these projects.

Chairman Napper entertained a motion to **approve** the CPIP Projects as presented. A **motion** was made by Ms. Muldrow and **seconded** by Mr. Ludd. The affirmative vote was unanimous.

9. COLLEGE REPORT – Kevin Pollock

Dr. Pollock officially welcomed Cheryl Allen-Lint as the Vice President for Business Affairs. She began her new role on May 1st.

Dr. Pollock shared that the Broad Street property is currently at the State Capital Budget Office and will be reviewed by the Joint Board Review Committee (JBRC) at their next meeting in June.

Dr. Pollock shared that we received the preliminary report back from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). We were found non-compliant in twelve areas which is normal at this point. Most of these are non-major issues that require more evidence.

Dr. Pollock shared that Ms. Hatfield recently secured a \$125,000 anonymous donation to provide welding kits and nursing scrubs for all new students entering those respective programs this fall.

Dr. Pollock invited commission members to attend the Academic and Student Services Building Dedication Ceremony on Tuesday, August 5th at 11AM. Speaker of the House Murrell Smith will be in attendance. We should receive the certificate of occupancy for the new building any day now. Staff will begin moving into the new building very soon.

10. CHAIRMAN'S REPORT – Paul Napper

Chairman Napper and Dr. Pollock presented a plaque to Matthew Prince for his three years of dedicated service to the college and commission.

Chairman Napper presented Dr. Pollock with a plaque acknowledging his leadership and commitment to the college over the last four and a half years.

11. EXECUTIVE SESSION

At approximately 6:23 p.m., Chairman Napper entertained a motion to go into executive session for the specific purpose of having a discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, student, or a person regulated by the public body, or the appointment of a person to a public body (S.C. Code of Laws Section 30-4-70 (a) (1)). A **motion** was made by Mr. Anderson, **seconded** by Mr. Ludd, and **unanimously carried** for the Area Commission to go into executive session.

At approximately 7:37 p.m., Chairman Napper entertained a motion to come out of executive session. A **motion** was made by Mr. Prince, **seconded** by Ms. Muldrow, and **unanimously carried** for the Area Commission to come out of executive session. Chairman Napper reported that information was received; however, no action was taken during the executive session.

12. OTHER MATTERS – Paul Napper

Chairman Napper entertained other business to be conducted.

A **motion** was made by Mr. Lee requesting the Area Commission to consider the following motion for action:

“I move that the CCTC Area Commission offer the position of Interim President to Jason Tisdell.”

Mr. Reich **seconded** the motion to offer the Interim Presidency to Jason Tisdell. The **affirmative vote** was unanimous.

13. ADJOURNMENT – Paul Napper

There being no further business, Chairman Napper entertained a **motion, seconded** by Mr. Prince to adjourn the Central Carolina Technical College Area Commission meeting at 7:38 p.m.

Respectfully submitted,

Bobby Anderson, Secretary

Diana Reardon, Recording Secretary